



HAGLEY

GOLF CLUB

Hagley Golf Club –Traffic Policy (including policy for registered disabled buggy use)

Regular on course checks are carried out by staff to monitor ensure Members, Guest and Visitors are compliant with the instructions described in this document.

Footfall

Members, visitors, and guests must observe directional signs, roped off areas and course markings indicating the general areas of restriction for footfall around the course. These areas have been marked for Health & Safety reasons and to prevent excessive damage to the course. Access should only be made to these areas for the general playing of the game in accordance with the Rules of Golf.

Pull Trolleys

The general conditions as with Footfall will apply (with the addition of white lining around the greens). However, the Club reserve the right to restrict the use of pull trolleys under severe conditions to those persons who are Registered Disabled or who are in possession of a European Blue Card.

Electric Trolleys

The general conditions as with Pull Trolleys will apply. However, the Club reserve the right to restrict their use to those fitted with 'Winter Wheels'. In wet conditions it may be requested that golfers use paths with electric trollies and follow the 90-degree rule. Or to use carry bags, if possible, to minimise damage and reduce risk of accidents with electric trollies.

- Course Topography Considerations & Restrictions

Due to the historic layout of the Hagley Golf Club's course, in particular holes 10-18, consideration has, and continues, to be given to the potentially hazardous nature of this section of the course for electric trollies. Reasonable measures have been taken, and are planned to continue, with paths in areas that will enable the use of electric trollies safely. However, in extremely wet conditions electric trollies may not be permitted on these holes.

To this effect, after careful consideration and risk assessments having been carried out The Club reserve the right, following golf course assessment by greenkeepers, to restrict course access to golfers using carry bags.

Carry only

In very wet conditions the topography of the course is such that using an electric trolley may be judged to be a Health & Safety risk. In these circumstances it will be necessary to allow golfers to play using only a carry bag.

90-degree rule

Golfers are requested to leave their buggy or electric trolley on the designated route/path and retrieve/play their ball by entering and exiting the fairway at a 90-degree angle from designated route/pathway.

Club Buggies

The general conditions as with Pull Trolleys will apply. Club buggies must be used in accordance with:

- . Golf Buggy Safety Policy
- . Golf Buggy Safe Working Practice
- . Golf Buggy route planner during restricted periods
- . Hole-by-hole course risk assessment
 - Course Topography Considerations & Restrictions

Due to the historic layout of the Hagley Golf Club's course, in particular holes 10-18, consideration has, and continues, to be given to the potentially hazardous nature of this section of the course for buggies. Reasonable measures have been taken, and are planned to continue, with paths in areas that will enable the use of electric trollies safely. However, in extremely wet conditions buggies may not be permitted on these holes.

To this effect, after careful consideration and risk assessments having been carried out The Club reserve the right, following golf course assessment by greenkeepers, to restrict their use to a designated route plan around the course. The use of the 90-degree rule may also apply. Under these conditions any person renting a buggy will be issued with a route planner and will sign a register to agree to the conditions of use.

The route planner will cover the 18 holes whenever possible, but it may be necessary to restrict their use to a shortened route when the condition of the course warrants it. Conditions are determined based on daily course inspections made by greenkeepers. The Head Greenkeeper, Deputy Head Greenkeeper and Golf Operations Manager have authority to close the course. First assistant and Assistants will assess and only be responsible for advising the Head Greenkeeper, Deputy Head Greenkeeper and/or Golf Operations Manager. If course closure has been advised it must be authorised and confirmed by the Head Greenkeeper, Deputy Head Greenkeeper and/or Golf Operations Manager.

The 'hole by hole' course risk assessment describes the safe routes available for buggies. The course will be reinspected at appropriate intervals through the day.

- Registered disabled golfer's buggy policy

Hagley Golf Club is committed to ensuring it complies with all Health and Safety legislation for the benefit of its employees and all those that use the Club's facilities. The golf course risk assessment is reviewed regularly to reflect course changes and relevant guidance.

In accordance with specific legal guidance received the risk assessment seeks to:

- identify the hazards that exist (including the unsafe conditions from poor weather);
- determine the level of risk those hazards present and who is at risk;
- identify control measures to eliminate or else minimise the risk so far as reasonably practicable.

The risk assessment accounts for registered disabled golfers who require a buggy to access the golf course and the hazards and risk levels that apply when buggies are in use.

Control measures, such as the use of mandated routes and/or paths, are identified during the risk assessment to create a safe environment for all golfers, including those registered disabled. These measures form part of our means of achieving the legitimate aim of health and safety for all employees and golfers. To ensure these comply with equality legislation measures described are proportionate with the potential hazards identified.

The Golf Club has made significant investment in taking reasonably practicable measures and made physical adjustments to the course by installing buggy paths on holes 1 to 9. However, due to the topography it has not been reasonably practicable to install paths to the same extent on holes 10 to 18. Instead, there is continuing installation on those areas of holes 10-18 where it is practicable. However, this will not offer full coverage as is available on holes 1-9.

Under extreme conditions the club reserve the right to restrict the use of Club Buggies to those persons who are registered disabled or who are in possession of a European Blue Card. Under these conditions only the registered person and his/her equipment is allowed on the buggy.

At certain times, the general condition of the course may not allow buggy use. However, it is recognised that some golfers would be unable to play without such facility. During adverse conditions, use will be subject to health and safety criteria and accessibility to the whole or parts of the course. Potentially unsuitable conditions include, but are not restricted to, waterlogging, frost, snow, and reduced visibility. Where parts of the course are affected, a shortened course may be in operation. If a shortened course is required then justification will be recorded detailing time, date, and reasons for actions.

The hole-by-hole risk assessment identifies hazards, some being particular to the use of ride on buggies. A general set of safety instructions are included within the risk assessment. It is recognised that at the time a specific appraisal of the whole or part of the course should be undertaken – for example in extreme wet conditions / when there is ice or snow.

Regarding Hagley Club's golf course specific topography and layout, the risk assessment states that:

'In extremely wet conditions the topography of holes 10-18 are such that they may be deemed unsafe for buggies to access. Due to the propensity of holes 1-9 to retain more standing water than holes 10-18, in extremely wet conditions holes 1-9 may be deemed unplayable as per Section B, point 12 of the Golf Course Management Policy Document. In these circumstances holes 10-18 may be opened with restrictions such as a request to carry-only and the use of electric trollies on a designated route following 90-degree rule and buggies will not be permitted for health and safety reasons. In these circumstances a further course inspection will be carried out at least once during the day to assess the playing conditions of holes 1-9 and where buggy paths may provide opportunity to use a buggy if required by a golfer.'

The Greenkeeper or nominated individual, with proper reference to the hole-by-hole risk assessment, may determine that course conditions are such that health and safety may be unacceptably compromised if a buggy is used. This might apply to the whole or just part of the course. Potentially unsuitable conditions include waterlogging, frost etc and may require complete or partial closure.

Personal Ride-on Buggies

The general conditions as with Club Buggies will apply. However, the use of a Personal Ride-on buggy will not be allowed unless authorised by the Club and will be restricted to members, visitors and guests demonstrably having a genuine incapacity to play golf unless aided using the buggy.

Any golfer wishing to use a personal ride-on buggy must sign a Golf Buggy Safety Policy Acknowledgment form and provide adequate insurance documentation. Personal Ride-on buggies must be operated in accordance with the requirements of the following documents:

- . Golf Buggy Safety Policy
- . Golf Buggy Safe Working Practice
- . Golf Buggy route planner during restricted periods
- . Hole-by-hole course risk assessment

Note:

The Head Greenkeeper, Deputy Head Greenkeeper and Golf Operations Manager have authority to assess the course as described below. First assistant and Assistants will assess and only be responsible for advising the Head Greenkeeper, Deputy Head Greenkeeper and/or Golf Operations Manager. If course closure has been advised it must be authorised and confirmed by the Head Greenkeeper, Deputy Head Greenkeeper and/or Golf Operations Manager.

When the course is open, restricted or closed

Trollies are on/off

Winter Wheels are in-use or not

Buggies are on/off/restricted to club buggies only/or have restricted use

There are six levels as far as buggies are concerned:

- 1. Buggies are on**
- 2. Buggies on but must use the buggy route planner and follow 90-degree rule**
- 3. Buggies on for disabled only, but must use the buggy route planner and follow 90-degree rule**

4. Buggies are on for disabled only but restricted to certain holes on route planner to follow 90-degree rule (As described in the hole-by-hole risk assessment).

5. For health and safety reasons no personal buggies are permitted. Buggies are to be club buggies only on route planner to follow 90-degree rule on restricted holes (As guided by the hole-by-hole risk assessment).

6. Buggies are not permitted on the course for health and safety reasons

Golf Buggy Safety Policy

The Club has a duty of care to its employees and all users of the golf course. Caution and care must be shown by all users of buggies. The Club must also ensure adequate safe means of access for all golfers as well as those given permission to use buggies. Moreover, the Club has to ensure the safety of the majority of golfers who do not use buggies but who might be at risk from a mechanically defective buggy or its careless use. The Club's duty of care also applies to any members of the public who may be on the course.

To assist the safe employment of ride-on buggies all potential users (members, visitors and guests) shall comply with the following conditions:

1. Ride on buggies are only for use for the use of members and visitors who are disabled within the meaning of the Equality Legislation.
2. Ride-on buggies must be operated with the utmost courtesy, care and consideration for the safety and convenience of pedestrians. Pedestrians must be afforded the right-of-way at all times.
3. The signs and instructions employed on the course to warn buggy riders of potential danger areas or, areas forbidden to ride-on buggies because of concerns about danger or, the potential unacceptable wear and tear to the course, must be followed at all times.
4. Ride-on buggies must be operated and parked in such a manner that they do not impede or interfere with normal pedestrian or vehicular flow on roadways, ramps or pavements.
5. Ride-on buggies operators will be responsible for the security of ignition keys for the period that the buggy is on the property owned by BGC.
6. The Club have no responsibility for ensuring the safe operation of ride-on buggies on or beyond the confines of the course and the club main car park other than those operated by their servants or agents. The Club will accept no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a ride-on buggy by their servants or agents.
7. No ride-on buggy will be operated in excess of 15km per hour. All speed limits must be observed.
8. Ride-on buggies shall only be used between dawn & dusk.
9. Ride-on buggies must be operated in compliance with the common rules on the road regardless of whether they are operated on pavements or roadways.
10. Operators must stop the buggy at blind intersections and proceed with caution.
11. The consumption of alcohol and / or the improper use of drugs is not permitted when using the ride-on buggy.

12. The Golf Operations Manager has the authority to immediately prohibit any individual from using or being carried on a ride-on buggy. Application for reinstatement of permission can only be made to The Committee.

Conditions of Use

To ensure the safe use of buggies, all users are required to comply with the following conditions:-

Buggies may only be used by those authorised by Hagley Golf Club so to do.

Buggies must be operated with the utmost common sense, courtesy, care and consideration for the safety and convenience of pedestrians. Pedestrians must be afforded the right-of-way at all times.

Users will be responsible for the security of ignition keys for the period that the buggy is in use in their care and on Club property.

All users must have paid and signed the buggy register prior to buggy use.

Any signs and instructions used to warn buggy riders of potential danger areas or areas in which buggies must not be used because of the potential to cause unacceptable wear and tear to the course must be always complied with.

The Club has no responsibility for ensuring the safe operation of buggies on or beyond the confines of the course and the Club car-parks other than those operated by their servants or agents. The Club will accept no responsibility for any loss or damage caused to any property other than that arising from the negligent use of a buggy by their servants or agents.

Golf Buggy Safe Working Practice

Before Use

All users must sign a register acknowledging safety responsibilities before they are allowed to drive a buggy at Hagley Golf Club. This will be signed on the day of play.

All users must ensure that they are familiar with the buggy controls and the constraints on buggy use and pay a key deposit prior to buggy use.

During Use

A buggy shall only be used for the number of occupants it was designed to carry and only by those who are authorised to do so by Hagley Golf Club.

Under no circumstances should the buggy be removed from Hagley Golf Club course or main car park, be satisfied that the buggy is well maintained and fully serviceable.

Not move off until the occupants are seated.

Always remain seated with hands, feet and head always kept inside the buggy while the buggy is in motion.

Not drive buggies in prohibited areas.

Use the buggy to progress the game by driving it in the direction of play,

Keep the buggy on pathways or closely mown grass, not on fairways where possible.

Must not drive the buggy in tight circles or into the rough or semi-rough even when looking for golf balls.

Not use the buggy on tees, greens or the slopes leading up to them.

Not use the buggy within 2 metres of any bunkers, ditches or slopes leading to them.

Check the area behind the buggy before reversing.

Always consider the terrain, existing vehicular and pedestrian traffic as well as environmental factors that may affect the user's ability to operate the buggy safely.

Drive the buggy only as fast as the terrain and safety considerations allow.

Drive the buggy directly up and down sharp slopes to avoid the risk of it tipping over.

Slow down before cornering.

Execute all turns at reduced speeds.

Avoid sudden stops or changes of direction to prevent loss of control or damage to grass.

Take extra care in strong winds or when the course is wet or frosted.

After Use

After use, the buggy should be parked in front of the driving range entrance, with the parking brake engaged, the operating key turned to the off position ready for collection by a member of staff at the Club.